

Open Enrollment and Charter School Enrollment Programs

Monthly Transportation Reimbursement Request

Minnesota Statutes 2024, section 124D.03, subdivision 8

Minnesota Statutes 2024, section 124E.15 (d).

Instructions for Completion

1. To qualify for reimbursement, a student must be a member of a family with in income at or below the federal poverty guidelines. The dollar amounts for various family sizes are as follows:

HOUSEHOLD SIZE	TOTAL ANNUAL HOUSEHOULD INCOME
1	\$15,060
2	20,440
3	25,820
4	31,200
5	36,580
6	41,960
7	47,340
8	52,720
Each additional member	5,380

(Annual income levels effective from July 1, 2024 to June 30, 2025)

2. Parents shall apply to the nonresident district or charter school for transportation reimbursement as soon after registration as the parents wish. The district or charter school may make advance payment to the parents within a reasonable period of time after application.
3. The amount of payment shall be calculated by the local school district or charter school at 15 cents per mile or the actual cost of the transportation, whichever is less.
4. The local school district or charter school may require a student to use public transportation if it is available and will result in a lower cost than mileage reimbursement.
5. Reimbursement may not be made for mileage in excess of 250 miles of total travel per week.
6. Reimbursement will be made from the student's residence to the border of the attendance area of the school within the nonresident district.
7. The Minnesota Department of Education shall reimburse school districts for the actual amount of transportation payments made to parents if funds are available.