

**AAP: Authorizer Eligibility Certification
Cover Page Form 1**

**Important Note: Documents requested in this form are to be dated within one year of the date the authorizer submits this request.*

Name of Organization (authorizer):	Pillsbury United Communities	
Name of Authorizer's Primary Contact:	Larry McKenzie	
Authorizer's Primary Contact Information (include email, mailing address and phone number):	125 W Broadway Ave Minneapolis, MN 55411	McKenzieL@puc-mn.org 612-302-3409

Check the appropriate box (Minn. Stat § 124E.05, Subd. 1):

- Independent school district school board, intermediate school district board, or education district organized under Minnesota Statutes, sections 123A.15 to 123A.19.
- Charitable organization under section 501(c)(3) of the Internal Revenue Code of 1986 (exclusions apply; see Minn. Stat § 124E.05, Subd. 1 for complete information.)

Include the following documentation immediately after this form; clearly label each attachment:

Attachment A: Documentation of the authorizer's *current* status under section 501(c)(3) of the Internal Revenue Code of 1986. TIP: Search the [IRS website](#), print results screen with date.

Attachment B: Documentation to evidence the authorizer's *current* membership with the [Minnesota Council of Nonprofits](#) or the [Minnesota Council on Foundations](#) (membership must be active when the affidavit is submitted).

Attachment C: Documentation of the authorizer's "active" registration with the Office of the Minnesota Attorney General when the affidavit is submitted to MDE. TIP: Search the [Attorney General's website](#), print results screen with date.

Attachment D: Documentation to evidence the organization has been incorporated in the state of Minnesota and has been operating continuously as a nonprofit for at least five years from the date of affidavit submission. TIP: Search the [Minnesota Business and Lien System](#) on the Minnesota Secretary of State's website, print results screen with date.

Attachment E: Documentation to verify the organization does not operate a charter school. TIP: Include a signed letter, on organizational letterhead, to verify this requirement.

- Institution of higher education; check the authorizer category the organization meets:
- Minnesota private college that grants two- or four-year degrees and is registered with the Minnesota Office of Higher Education under Minnesota Statutes, section 136A;
 - Community college, state university, or technical college, governed by the Board of Trustees of the Minnesota State Colleges and Universities; or
 - The University of Minnesota.

- Chambers of Commerce, Boards of Trade, Exchanges – a nonprofit corporation subject to chapter 317A, described in section 317A.905, and exempt from federal income tax under section 501(c)(6) of the Internal Revenue Code of 1986, may authorize one or more charter schools if the charter school has operated for at least three years under a different authorizer and if the nonprofit corporation has existed for at least 25 years.

Include the following documentation immediately after this form; clearly label each attachment:

Attachment A: Documentation of the authorizer's *current* status under section 501(c)(6) of the Internal Revenue Code of 1986. TIP: Search the [IRS website](#), print results screen with date.

Attachment B: Documentation to evidence the organization has been incorporated in the state of Minnesota and has been operating continuously as a nonprofit for at least 25 years from the date of affidavit submission. TIP: Search the [Minnesota Business and Lien System](#) on the Minnesota Secretary of State's website, print results screen with date.

- Single Purpose Authorizer (Check the authorizer category the organization meets below):
- Charitable, nonsectarian organization under section 501(c)(3) of the Internal Revenue Code under section 317A as a corporation with no members
 - Charitable organization under section 501(c)(3) of the Internal Revenue Code under section 322B.975 as a nonprofit limited liability company for the sole purpose of chartering schools

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Attachment B: Documentation of the authorizer's "active" registration with the Office of the Minnesota Attorney General when the affidavit is submitted to MDE. TIP: Search the [Attorney General's website](#), print results screen with date.